



Outer East Area Committee
Minutes from North Whinmoor Forum & PACT meeting
16 April 2013
held at Fieldhead Community Centre

Present:

Cllr Peter Gruen (Chair), Cllr Pauleen Grahame, James Nundy (LCC - South East Area Support Team, minutes), Jeremy Lunn (Aire Valley Homes), Norman Sunderland (Skelton Woods Environmental Group), Robert Preston (SWEG), Chris Tebbutt (resident), Janet & Gary White (residents), Brenda Speight (Red Hall Neighbourhood Watch), Rose Kelly (Whinmoor Warriors Junior Rugby Club), Nick Borrás (LCC – Traffic Management), David Burland (Wellington Hill Residents Association), Paul Spandler (LCC – South & South East Locality Team), Sharon Smith (LCC – Facilities Management), Deeta Tren-Humphries (LCC – Youth Services), Janice Linley (Whinmoor Wanderers), Sgt Simon Harrison (West Yorkshire Police)

Apologies:

Heather Jackson (SWEG), Ken Ward (resident)

1.0	PACT meeting	Action
1.1	Contact points for your local Neighbourhood Policing Team: Tel: 0113 285 5335 Email: banpt.cwt@westyorkshire.pnn.police.uk Website: www.westyorkshire.police.uk/npt (then navigate via the map or add your postcode to the box)	
1.2	Sgt Simon Harrison reported on incidents over the last six weeks: <ul style="list-style-type: none"> • Burglaries were down by two on the previous six weeks, following lots of work being done behind the scenes • Highlighted 'prediction science' techniques • Still finding insecure doors • Tagging offenders and related conditions • Was noted the area is a safer place to live compared to two and a half years ago 	
1.3	Off-road motorbike team The team has taken photos of every bike seized and most of the wall space in their office is already covered – an impressive sight.	
1.4	Issues raised re Skelton Woods: <ul style="list-style-type: none"> • A quad bike was seen on the sports pitches last night • Anti-social behaviour in Skelton Woods is occurring in the form of litter (bottles and cans, suggesting drinking dens) and cutting trees down well within the wood. Also the attempted removal of the information board • Concern was raised as possible preparation for a dogging site Action: police to monitor on patrols Action: Jeremy Lunn to mention at Cross Gates & Whinmoor Tasking	Police JL
1.5	Reports of stone throwing at properties in the Ashwoods yesterday eve.	
1.6	Three bus shelters have been smashed recently.	
1.7	Leeds Anti-Social Behaviour Team (LASBT) contact details to be given to SWEG members.	JN
1.8	CCTV coverage for Whinmoor? Sgt Harrison raised the question of getting CCTV in Whinmoor as it is one of	

	<p>the few areas without systems, but was also noted that the areas with CCTV systems, such as Garforth, Cross Gates, Kippax and Halton, were shopping districts and had them on their main shopping streets. Whinmoor doesn't have such concentrations of shops.</p> <ul style="list-style-type: none"> • A discussion followed regarding private systems in local shops and historic requests • CCTV systems have a significant financial implication (in excess of £60,000 for a two camera system) <p>Action: Cllr Gruen requested any comments to be sent to him</p>	All
2.0	North Whinmoor Forum - welcome, introductions and apologies	
2.1	Cllr Gruen welcomed everyone to the meeting, introductions were made around the table and the above apologies were noted.	
3.0	Minutes of the meeting held on 7 February 2013	
3.1	Agreed as an accurate record.	
4.0	Matters arising from those minutes	
4.1	<p>Fieldhead Community Centre kitchen</p> <ul style="list-style-type: none"> • The plans were drawn up and given to the users for comments. The plans were agreed and a budget now needs to be identified • The costs of the kitchen including the external servery will be £5,751 (labour and materials). If the Fieldhead CC Committee raise half (£2,875.50) the ward councillors will offer match funding <p>Action: Fieldhead user groups to begin fund raising</p>	JL / Rugby
4.2	<p>Fieldhead Community Centre lettings</p> <p>Users were urged to cancel block booked lettings when they know they not going to be using the centre on a particular day - this will free it up for other people to use.</p> <ul style="list-style-type: none"> • How much does it cost to book the centre? <p>Action: Sharon to provide details</p>	JL / rugby / DT-H. SS
4.3	<p>Fieldhead Community Centre – exterior lights</p> <p>Reports of exterior building lights being on overnight. Has the timer been overridden or broken?</p> <p>Action: Sharon to investigate, but users reminded the last one out should turn the lights off.</p>	SS
4.4	<p>Whinmoor Welcome Stone</p> <p>The stone on Wetherby Road will be removed this week.</p>	
4.5	<p>New housing development: North East quadrant</p> <ul style="list-style-type: none"> • Another meeting has been held and councillors are waiting for responses about the infrastructure • It was noted that the developers have said they will only build 50 houses per year and the scheme is for 2000 properties, so with improvements to infrastructure not being required until 1500 properties are built (ie 30 years) it would mean the High Speed Train (HS2) would be here before the roads are improved! 	
5.0	10 minute open floor	
5.1	No issues.	

6.0	Coal Road traffic issues – Nick Borrás																
6.1	Three traffic surveys have been completed since the last forum meeting. Location 1 - just south of Victoria Road, location 2 - Southwood Croft and location 3 - Skeltons Lane. Data analysis gave the following results:																
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6.2	The Government criteria for a HGV ban would be if the level of HGVs reached 10% but as we can see from the survey data, current levels fall short of that figure.																
6.3	On average there are 110 HGVs in a 24 hour period and the majority are travelling southbound.																
6.4	Cllr Gruen requested 'not suitable for HGVs' signage for Coal Road, north of the industrial park, in an effort to divert HGVs along the Ring Road. Action: Nick Borrás to arrange.	NB															
6.5	Accident data for 1970s-2013 shows there have been nine accidents in the last five years, the latest being 30 Jan 2013. All but one were connected to the mini roundabout and failure to give way. <ul style="list-style-type: none"> It was agreed that when heading north on Coal Road, visibility to the right is poor 																
6.6	There is a possibility for Coal Road to have a similar traffic calming scheme to Sherburn Road North – maybe with a mix of chicanes and speed cushions, keeping the mini roundabout but having it on a speed table (raised plateaux).																

6.7	Sherburn Road North was a 'length of concern' before the chicanes were installed. It doesn't feature on the list anymore therefore Highways deem the traffic calming scheme a success.	
6.8	Action: Nick Borrás to discuss the Coal Road traffic calming options and plans with councillors and bring back to the next Forum.	NB / Cllrs
7.0	Youth work in Whinmoor – Deeta Tren-Humphries	
7.1	For more information, please contact Deeta on 07891 271 037 . For more details of youth provision see the Breeze website via breezeleeds.org	
7.2	Following reports of young people congregating in Sherburn Rd, the detached streetwork team was dispatched to engagement them in diversionary activities.	
7.3	The National Citizens Service for 16-17 year olds is still recruiting. It is a community project with a residential aspect. There have been nine expressions of interest so far. It has been advertised in local shops and on a stand in the Crossgates Shopping Centre. Action: A poster will be displayed in Fieldhead Community Centre.	DT-H
8.0	Environmental action and issues - Update from Paul Spandler	
8.1	Simon Norman is your local Environmental Action Officer and is available on 07891 278 378 .	
8.2	136 requests for service were dealt with in the period between 8 February and 16 April 2013.	
8.3	The most common issues included: <ul style="list-style-type: none"> • Fly tipping – 34 cases: On Red Hall Chase; White Laithe Close & Garth; Hebden Walk & Path; Hathaway Drive. Legal action pending for one case • Dog fouling and litter reported across the Whinmoor area. Enforcement officers and Dog Wardens will be increasing patrols in the area • Gulley cleaning and road sweeping has taken place in the Naburn's • Currently investigating the sale of multiple cars on the highway at Whinmoor Court • Issued nine legal notices for offences including dog fouling, stray dogs, waste in gardens and shops with inadequate commercial waste storage and disposal systems • Path along to White Laithe Primary scheduled for a clean-up by West Yorkshire Probation's Community Payback Team. They have also recently litter picked Coal Road and will be returning for a further clean up 	
8.4	Questions / issues raised: A request for litter picking behind Hathaways and Ashwoods as they are badly littered, along with the area behind the bus stop on Coal Road (rear of Farnham Close). Other badly littered sites highlighted were Sherburn Road near White Laithe School entrance, and also on the Ring Road opposite the Power League football <ul style="list-style-type: none"> • Litter picking routes can be tweaked and there are scheduled mechanical sweeps • Locations noted for extra attention 	PS
8.5	It was agreed that the ginnel between Naburn Approach and Skelton Lane is now a lot better than it used to be but needs frequent clearing.	

<p>8.6</p> <p>8.7</p> <p>8.8</p> <p>8.9</p>	<p>There were reports of a lot of dog fouling on the pitches at Fieldhead Community Centre. Is it possible to have signs and bins? Action: Paul to look into signage and will liaise with Parks and Countryside for bins.</p> <p>Residents still noted there was a lot of litter left after rugby matches at Fieldhead Community Centre pitches.</p> <ul style="list-style-type: none"> The rugby clubs do complete litter picks after matches but it was also mentioned that the site is open to the public and young people have been seen drinking on the weekends <p>Sharon Smith (Facilities Management) was invited to rugby committee meetings.</p> <p>[Paul Spandler left the meeting at 6:40pm]</p>	<p>PS</p>
<p>9.0 Report from Aire Valley Homes – Jeremy Lunn</p>		
<p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p> <p>9.9</p> <p>9.10</p> <p>9.11</p>	<p>Empty properties are receiving over 200 bids each in Swarcliffe and even more so in Whinmoor. The average tenancy duration is 14.5 years. Both of these statistics show the area is still a very popular place to live.</p> <p>On average, empty properties are available for re-letting in 35 days.</p> <p>Rent collection is currently at 97.12%</p> <p>Assistance is available for issues in connection to the Welfare Reform. Please contact the Housing Office on 0800 915 6660 (free from a landline) or 0113 398 4710 (from a mobile).</p> <p>Ideas are welcomed for improvements in the area. If you have any ideas please get in touch via the numbers in 9.4.</p> <p>There are 88 garages in the area. Not all of them are let at the moment so offers are welcomed.</p> <p>The housing office on Stanks Parade is open from 8:30am to 4pm.</p> <p>Estate walkabouts have all been completed. Everyone is welcome to join in.</p> <p>Area Panel funding is available to schemes which would benefit the local area, eg crime prevention, grit bins, security schemes, campaigns. If you have an idea for a scheme, please get in touch via the number in 9.4.</p> <p>Grit bins</p> <ul style="list-style-type: none"> LCC Highways assess streets with a specific criteria. If a particular street scores in the necessary range a yellow grit bin is provided. Streets not meeting the standard criteria can still have a grit bin but the Highways budget will not be able to pay for it - these bins are blue Criteria includes: <ul style="list-style-type: none"> Location (main road, near a school, sheltered housing complex etc) Incline of street Shade index (sun) <p>A grit bin was requested for Naburn Close, to be funded by the Area Panel Action: Housing manager to look into funding from Area Panel budget</p> <p>Dog bins were requested for near Bramley Grange and Naburn Approach (by the entrance to the woods). It was noted that LCC do not provide specific bins for dog waste anymore as bagged waste can be put in regular litter bins. Action: The possibility of litter bins can be looked into.</p>	<p>JL</p> <p>PS</p>

10.0	Any Other Business and date of next meeting	
10.1	<p>Leeds Anti-Social Behaviour Team (LASBT)</p> <ul style="list-style-type: none"> • LASBT comprises of staff from Leeds City Council, West Yorkshire Police, Arms Length Management Organisations, Belle Isle Tenant Management Organisation, West Yorkshire Fire and Rescue Services and Victim Support. We work together to reduce crime and anti social behaviour (ASB) in your area • Leeds City Council recognises that the definitions of nuisance and ASB are wide ranging and are based on your perceptions. ASB is defined in Section 1 of the Crime & Disorder Act 1988 as a person or persons acting in such a way "that causes or is likely to cause harassment, alarm or distress to one or more persons not of the same household." • LASBT will seek to tackle ASB at the earliest opportunity through a combination of prevention, enforcement and support & resettlement activities. ASB responses should be driven by a recognition of the level of harm caused • Working with partner agencies and the local community LASBT will take a stand against ASB, to move away from a situation where people tolerate problems, to one where everyone works together to tackle those problems, and improve their quality of life • All case participants will be treated with dignity and respect, with individual vulnerabilities and safeguarding needs identified and provided for • Within LASBT noise nuisance is classed as ASB and will be dealt with as such. LASBT are also able to deal with noise nuisance from residential properties, if you are experiencing problems with noise from commercial or industrial premises please contact the Environmental Protection Team on 0113 222 4406 • Contact us You can report anti-social behaviour to us via the following: <ul style="list-style-type: none"> ○ Phone: Anti-Social Behaviour Contact Centre 0113 222 4402 ○ AVHL 0800 915 6660 ○ Email: LASBT@leeds.gov.uk 	
10.2	<p>Skelton Woods Environmental Group</p> <p>There will be a bird watching session on Saturday 20 April, with twitchers expecting to see up to 30 species. Session is free of charge.</p>	
10.3	<p>Whinmoor Warriors – Rose</p> <p>Anyone can come along and give a talk to the club on Tuesday or Thursdays nights at Fieldhead Community Centre.</p>	
10.4	Please see the summary of actions table on the next page.	All
10.5	The date of the next cycle of meeting is scheduled to be Monday 15 July 2013 at 6pm.	All

Summary of actions

Action	Lead by	Progress	Action closed or open
Fieldhead Community Centre <ul style="list-style-type: none"> Kitchen refurb 	Area Support Team (JN) via Facilities Management (SS)	<p>October 2012 Still awaiting the design and accompanying quote from Facilities Management</p> <p>March 2013 Design and quote received. Passed to Centre users for comments. Awaiting comments back.</p> <p>April 2013 User groups to start fundraising. A minimum of £2,875.50 is needed before councillors would consider match funding it.</p>	Open
Fieldhead Community Centre <ul style="list-style-type: none"> A 'how to use the oven' guide was requested for display in the kitchen 	Facilities Management (SS)		Open
Wetherby Rd welcome stone relocation	Area Support Team (JN) for Cllr Gruen	<p>March 2013 Quote received, budget identified and questionnaire designed for distribution in vicinity of proposed new location Progress hampered by bad weather.</p> <p>April 2013 Stone removed 24/04/13</p>	Open
Coal Road ditch <ul style="list-style-type: none"> To establish ownership and arrange cleansing if LCC is responsible 	Environmental Action Officer (SN)		Closed
Coal Road traffic issues <ul style="list-style-type: none"> New speed, class and volume data for Coal Road should be available soon Improve visibility at mini roundabout Investigate alternative traffic calming measures Investigate traffic light timings at AGFA 	Highways (NB)	<p>April 2013 Traffic data analysed and supplied. NB to work up a scheme with councillors</p>	Open
Bin collections <ul style="list-style-type: none"> Can black and green bins be collected on the same day? 	Environmental Action Officer (SN)		Open
Moss spraying in Farnham Close <ul style="list-style-type: none"> Requested Frequency to be reported back 	Environmental Action Officer (SN)		Open
Grit bin for Farnham Close <ul style="list-style-type: none"> Requested 	Cllr Grahame	<p>Feb 2013</p> <ul style="list-style-type: none"> Contact and prices information supplied A street 'Champion' needs to sign up to monitor the bin 	Open

